

July 2023

To whomsoever it may concern,

I am writing to recommend XXXXX for admission as an international student in your esteemed University's Master in Business Administration program. I have personally known XXXXX for a long time now. I was the Dean at the XXXXX University that XXXXX did his graduation from.

XXXXX was a bona fide student at our institution. Conscientious and thorough, she always gave her complete dedication to whatever task might be at hand. Among the leading students in her class, she was a meritorious, hardworking, and well-behaved student at all times.

Her leadership abilities, problem-solving attitude and resourcefulness were seen at many different occasions while she was a student at our University. She has shown a lot of potential, clearly evident to all of the faculty that taught her.

I firmly believe that XXXXX will prove to be an asset wherever she might choose to be. I would hereby request that you consider her candidature as a prospective student in a favourable light. I am more than confident that, if selected and given the right environment and opportunity, she will bring laurels to her alma mater in future.

Yours Sincerely,

XXXXX

Name:

Designation: Department:

Company name:

Mobile Number:

Official Email ID: